

BYLAWS OF MURPHYSBORO BOCCE CLUB

ARTICLE 1 – PURPOSE

The Murphysboro Bocce Club (Club) is a group of volunteers assisting the Murphysboro Park District for the purpose of promoting fun and fellowship through the use of the park's Bocce Courts in the Bocce Park at Riverside Park.

Section 1: The name of the organization shall be Murphysboro Bocce Club

Section 2: The Murphysboro Bocce Club is organized exclusively for charitable, scientific and educational purposes, more specifically: to help with the organization and management of events and activities related to the Bocce Park; be responsible for the scheduling of events for the Bocce Park; organize and manage a Bocce League for the Park District; and organize and manage Bocce Tournaments for its members and the Park District community.

ARTICLE II – MEMBERSHIP

Section 1: Membership shall be open to anyone agreeing to support the purpose of the Club and paying an annual dues as determined by the board of directors.

ARTICLE III – ANNUAL MEETING

Section 1: Annual Meeting. The date of the regular annual meeting shall be set by the Board of Directors who shall also set the time and place.

Section 2: Special Meetings. Special meetings may be called by the President or the Executive Committee.

Section 3: Notice. Notice of each meeting shall be given to each voting member, by mail or email, not less than ten days before the meeting.

ARTICLE IV – BOARD OF DIRECTORS

Section 1: The Board is responsible for overall policy and direction of the Club, and delegates responsibility for day-to-day operations to the Club President and committees. The Board shall have up to seven and not fewer than four members. The board receives no compensation other than reasonable expenses.

Section 2: Meetings. The Board shall meet at least two times per year, at an agreed upon time and place.

Section 3: Board Elections. Election of new directors or election of current directors to a second term will occur as the first item of business at the annual meeting of the corporation. Directors will be elected by a majority vote of the current members.

Section 4: Liaison for Park District.

Section 5: Liaison for Kiwanis Club of Murphysboro

Section 6: Terms. All Board members shall serve one year terms, but are eligible for re-election.

Section 7: Quorum. A quorum must be attended by at least fifty percent of the Board members before business can be transacted or motions made or passed.

Section 8: Notice. An official Board meeting requires that each Board member have notice, either by mail or email, two weeks in advance.

Section 9: Officers and Duties. There shall be three officers of the Board consisting of a President, Secretary and Treasurer. Their duties are as follows:

The President shall convene regularly scheduled Board meetings, shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: Secretary and Treasurer.

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all Board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board members, and assuring that corporate records are maintained.

The Treasurer shall make a report at each Board meeting. Treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public.

Section 10: Vacancies. When a vacancy of the Board exists, nominations for new members may be received from present Board members by the Secretary two weeks in advance of a Board meeting. These nominations shall be sent out to Board members with the regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.

Section 11: Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary. A Board member shall be dropped for excess absences from the Board if s/he has two unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 12: Special Meetings. Special meetings of the Board shall be called upon the request of the President or one-third of the Board. Notices of special meetings shall be sent out, by mail or email, by the Secretary to each Board member at least one week in advance.

ARTICLE V – COMMITTEES

Section 1: The Board may create committees as needed, such as fundraising, housing, etc. The Board President appoints all committee chairs.

Section 2: The three officers serve as the members of the Executive Committee. Except for the power to amend the Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

Section 3: Finance Committee. The Treasurer is chair of the Finance Committee, which includes three other Board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, a fundraising plan, and annual budget with staff and other Board members. The Board must approve the budget, and all expenditures must be within the budget. Any major change in the budget must be approved by the

Board or the Executive Committee. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the Board showing income, expenditures and pending income. The financial records of the organization are public information and shall be made available to the membership, Board members and the public.

ARTICLE VI – AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the members. Proposed amendments must be submitted to the Secretary to be sent out with regular Board announcements.

These Bylaws were approved at a meeting of the Board of Directors of Murphysboro Bocce Club on May 31, 2012.